

**SECRET**

29 March 1971


MEMORANDUM FOR: CIA Records Administration Officer

SUBJECT : Amendment to Records Control Schedule 50-69/18

I recommend that Item 57a, Voucher Files, of Office of Communications Records Control Schedule 50-69/18 be approved. It is reduced from 56 years to 30 years to be in line with the records sent to the Records Center by the Office of Finance and in line with CI's requirement.


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These records would normally be sent to Irene for deposit, but she and I feel we will leave "as is" for the present time.

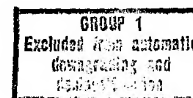
  
DDS Senior Records Management Officer

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APPROV

  
CIA Records Administration Officer

*29 Mar 71*  
Date



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